



VISUAL Accounts Payable

Accounts Payable

Effectively managing the heavy-volume of invoices received by a nursing home facility is a challenging task.

Further complicating this effort is the need to handle vendor credits, discounts and credit card purchases, all the while making sure that costs are accurately tracked by both functional and natural general ledger classifications.

The *Visual Accounts Payable* Solution

The *Visual Accounts Payable* system, developed by Reliable Health Systems, LLC, provides a streamlined process for effectively tracking and paying your invoices.

Furthermore, the *Visual Accounts Payable* system is integrated with the VISUAL Suite of software and allows for seamless integration with General Ledger and Financial Analysis reporting.

Vendor Master File

The vendor master file stores all relevant information about each of your vendors including address, contact information, discounting policy, cost classification and method of payment. The vendor master file also allows for an unlimited number of contacts and notes.

Invoice Entry

Invoice entry is quick and efficient with vendor payment information prefilled from data in the vendor master file.

Payments

Various payment options enable you to conform to the work flow of your office. Invoices from a vendor can be paid with a single check or a separate check can be produced for each invoice.

Credit-card Handling

Credit card handling features allow you to track purchases by vendor and combine credit card purchases for payment with a single check. Credit card payments are reconciled before payment is issued.

Multi-Facility Handling

Centralized corporate offices can now pay invoices across multiple facilities with a single check, while maintaining proper cost accounting for each individual nursing home.

Reporting

Various reports are available including vendor ledgers, purchase journals, aging schedules, vendor listings and more. A report generator is available for customized reporting at a moment's notice.

General Ledger Integration

All invoices, payments, discounts and vendor credits are summarized and seamlessly posted to General Ledger once the bookkeeping month is closed. Security procedures allow the bookkeeping month to be locked assuring the integrity of your financial data. No manual entry to General Ledger is necessary for accounts payable entries.

Language and Platform

The *Visual Accounts Payable* module is a [Web-based](#) solution operating within Microsoft Internet Explorer.

Active Server Pages combining HTML, reusable Active-X components, Java and Visual Basic scripting provide a graphical point-and-click user interface.

The data base is Microsoft [SQL Server](#) and printing of reports is accomplished with the user-friendly [Crystal Reporting](#).

Information

To obtain more information, or to view a demonstration of our *Visual Accounts Payable* software, please contact our sales and marketing division at 718-338-2400. You may also visit us at our website at www.ReliableHealth.com.